

SAISC WOMEN IN STEEL REGISTRATION FORM



Complete and email your booking form to events@saisc.co.za - RSVP by 1 August 2019

EVENT DATE AND VENUE:

8 August 2019, 11:00-15:00,

Woodmead Country Club Johannesburg
Lincoln St, Woodmead, Sandton, 2128

ATTENDANCE FEE:

Individual: R 250 Member price: R 200
Table Bookings (10 x seats): R 2500
Member Price: R 2000

First Name and Surname	Job Title	Mobile Number	eMail Address	Diet/ Access Needs

BOOKING CONTACT (main point of contact regarding this booking)

Contact name and surname: _____
Job Title: _____ email: _____
Contact number: _____

INVOICING DETAILS

Does your company require a purchase order number? Yes If No
yes, please provide purchase order number here: _____
(Note: A copy of the purchase order must be sent with your registration form)

Company name: _____
Company contact number: _____
Company VAT number: _____
Finance contact (name and surname): _____
Finance contact job title: _____
Finance contact email address: _____
Finance contact direct telephone number: _____
Company Postal Address _____

AUTHORISATION/ SIGN OFF

Authorised by (Name and Surname): _____
Job Title: _____
Date: _____

I accept that ticking this box constitutes my digital signature, signifying that I have authorised and accept the terms of this registration.

PROCEDURES AND POLICIES

Registration Process

- Return the completed reservation form
- Pay on receipt of invoice – banking details will be on the invoice.
- Electronic payment preferred
- Contact Debbie Allcock for alternative arrangements
- Please use the invoice number as payment reference.
- Forward proof of payment to Debbie Allcock - debbie@saisc.co.za

Cancellation Policy

Written cancellations received by Debbie Allcock at least 5 working days before the event qualify for 100% refund. Thereafter, no refund can be made but replacement guests are welcome.

Note that without timely written cancellation, the company remains liable for the cost of the initial reservation, even with non-attendance.