

STEEL AWARDS 2019 – GAUTENG



Complete and email your booking form to events@saisc.co.za - RSVP by 20 September 2019

EVENT DATE AND VENUE

10 October 2019
 18:00 for 19:00
 Blue Wing, Coca Cola Dome,
 Cnr Olivenhout Ave & Northumberland Road,
 North Riding

ATTENDANCE FEE

Individual, R 980
 Table Bookings (10 x seats), R 9500

Gala Dinner and Table Wines included. Cash bar facilities available.

GUEST FULL NAME & SURNAME	COMPANY	EMAIL	DIET/ACCESS NEEDS
1)			
2)			
3)			
4)			
5)			
6)			
7)			
8)			
9)			
10)			

BOOKING CONTACT (main point of contact regarding this booking)

Contact name and surname: _____
 Job Title: _____ email: _____
 Contact number: _____

INVOICING DETAILS

Does your company require a purchase order number? Yes No
 If yes, please provide purchase order number here: _____
 (Note: A copy of the purchase order must be sent with your registration form)
 Company name: _____
 Company address: _____
 Company VAT number: _____
 Finance contact (name and surname): _____
 Finance contact e-mail: _____
 Finance contact direct telephone number: _____

AUTHORISATION/ SIGN OFF

Authorised by (Name and Surname): _____
 Date: _____

I accept that ticking this box constitutes my digital signature, signifying that I have authorised and accept the terms of this registration.

PROCEDURES AND POLICIES

Registration Process

- Return the completed reservation form
- Pay on receipt of invoice – banking details will be on the invoice.
- Please use the invoice number as payment reference.
- Forward proof of payment to Debbie Allcock - debbie@saisc.co.za

Cancellation Policy

Written cancellations received by Debbie@saisc.co.za at least 10 working days before the event qualify for 100% refund. Thereafter, no refund can be made but replacement guests are welcome.

Note that without timely written cancellation, the company remains liable for the cost of the initial reservation, even with non-attendance.

Guest lists

- For more than 10 x guests, please include names separately.
- **PLEASE NOTE:** Seating lists will close for all final changes *strictly* on Tuesday, 8 October 2019 @ 17:00.